

January 17, 2013

Dear Parent(s)/Guardian(s):

We are so excited to begin our veterinary internship program this semester for Veterinary Science. The purpose of this course is to introduce students to the field of veterinary medicine and this internship will build on their experiences from first semester and provide additional knowledge and exposure to the field. We are excited to offer this opportunity to your students as they begin their journey in the exciting field of veterinary medicine.

As this is an internship that is offered during their class time, your student is going to be off campus every Thursday during their appointed class time and must provide their own transportation to and from their internship location. During their time there, students will get to experience, observe, and often times help during various veterinary procedures that during class we often just get to discuss. The students are expected to attend every Thursday, through May 2, 2013 (with the exception of our Work Ready Conference (2/14/13) and Spring Break (4/11/13)) and to be on time.

While there they are expected to follow the following rules:

1. Show up on time and ready to work and learn
2. Be professional in attitude and appearance
3. No cell phones – please leave them in your car
4. While you are there, you are expected to work and/or observe – please refrain from doing personal work (this include homework and/or reading)
5. Treat this as a job – Be respectful of staff and clients
6. Overall – HAVE FUN!

Students will be given a check off sheet of things that we would like them to see and/or do while they are at their animal facility, which is included in this packet. It is up to the individual hospital and their staff as to how much your student gets to experience and participate. Each week they will be given an attendance sheet, which includes a place for them to write what they have seen and be signed off by their supervisor for that day. They are required to turn this in when they return to class on Friday. We will be observing your students each week, while they are at their facilities and speaking with their supervisors as well.

We appreciate you working with us on this opportunity and all of the support you are providing for us and for your students. If you have any questions, please don't hesitate to contact us, we are including our contact information for your convenience.

Thank you,

Nicole O'Mara
Veterinary Science Teacher
nicole_omara@gwinnett.k12.ga.us
www.omaraveterinaryscience.weebly.com

Stefanie Miller
Veterinary Science Teacher
stefanie_miller@gwinnett.k12.ga.us